Respite Partnership Collaborative

Grantmaking and Evaluation Committee
Presentation

March 11, 2014
March Presentation Goal:
Committee present Round 1 Site Visit Report Summary with the recommendation to approve Round 1 Grantees Site Visit Reports

- Year 2 site visits provide information on grantees’ Year 2 progression of Scope of Work activities
- RPC review and approval of Site Visit Report Summary releases final 20% of Year 2 grant funds

*(refer to document distributed in December - RPC Grantmaking & Evaluation Committee: Grantee Report Review)*
Round 1 Timeline: RPC Activities

- **Oct. 2012**
  - Year 1 Scope of Work Approved

- **May 2013**
  - Year 1 Progress Report Approved (Jan. to Apr.); funds released with the approval of Progress Report.
  - RPC Approved Year 2 Funding with the approval of Year 1 Progress Report.

- **Oct. 2013**
  - Year 2 Progress Report Approved (July to Sept.); 20% of funds released with approval of Progress Report.

- **Feb. 2014**
  - Year 1 End of Year Report Presented (Jan. 2013 to Jun. 2013 with July to Sept. extension); informational report.

- **Mar. 2014**
  - Site Visit Reports Presented to RPC for Approval; 20% of funds to be released upon approval of report.

- **June 2014**
  - Contracts end June 30th.

- **July 2014**
  - Year 2 Year-End Reports due to the Center; will be presented in September to RPC as informational report.
Grantmaking & Evaluation Committee Review Process

• Round 1 site visits conducted in January 2014 by the Center Program Officer

• Committee reviewed Site Visit Reports in Feb. 2014

• Developed recommendation to approve all Site Visit Reports and present recommendation to RPC
Site visits are requirements of grant agreements

Indicate progression towards completion of second year Scope of Work
Round 1, Year 2 Grantee Site Visit Reports

RPC approval of Site Visit Report releases 20% of total grant award

RPC decision not to approve Site Visit Report holds 20% of Grantee’s total grant award. Hold will likely result in a discontinuation of the respite services.
Round 1, Year 2
Site Visits within a Learning Context

- Grantees have completed one year of service (Year 1 launch: January 2013)
- Site visits provided insights into the delivery of services
- First time process for the Round 1 grantees, Grantmaking and Evaluation Committee and the RPC
- Presents an opportunity to bring forth the insights into future RPC and grantee discussions
Core Scope of Work

• Staffing
• Outreach
• Collaboration(s)
• Evaluation
• Contract Compliance: Staff Background Checks and Good Neighbor Policy
Round 1, Year 2 Site Visit Reports

Insights into Delivery of Service:

• Sustainability Plan
• People with lived mental health experienced- included in planning and delivery of respite services.
• Grantee Identified Successes and Challenges
Committee Recommendation

- Approve all Round 1 Year 2 Site Visit Reports
  - Yes, approval from RPC
    - Releases 20% of total grant award per grantee.
RPC Next Steps: Round 2 Timeline

- **Aug. 2013**: RPC Approved Funding and Year 1 Scope of Work
- **Feb. 2014**: Field Visit Reports Presented (Oct. 2013 to Dec. 2013); informational report
- **Apr. 2014**: Year 1 Progress Report 1 Presented (Oct. 2013 to Jan. 2014); 20% of funds to be released upon approval of report.
- **Aug. 2014**: Year 1 Progress Report 2 Presented (Feb. 2014 to May 2014); 20% of funds to be released upon approval of report. Approval of Report includes approval of 2nd year of funding.
- **Dec. 2014**: Year 1 Year-End Reports Presented; informational report.