Steering Committee Meeting – February 1, 2018
Summary Notes

The Vision of the Healthy Sacramento Coalition (HSC) is to eliminate inequities in Sacramento through advocacy and convening of resources. With a mission to eliminate racialized health inequities in Sacramento through movements that advance policy and system change resulting in neighborhood impact.

Next Steering Committee meeting date: Thursday, March 1, 2018, from 9 a.m. to 12 p.m. (at Sierra Health Foundation)

Welcome and Review of December 7, 2017, and January 4, 2018, Steering Committee meeting notes
This was postponed until the March 1, 2018, HSC Steering Committee meeting.

Planning for the PolicyLink Press Launch and HSC General Meeting
Steering Committee members reviewed the draft agenda and assigned roles.

Planning
• Kim Williams will follow up with Gabby from Sacramento ACT for a community speaker.
• Connie Chan Robison will step in to provide the report review through PowerPoint using the outline of the report from the September 2017 HSC general meeting. The PowerPoint will be sent to Stephanie Bray and Kaying Hang for input.
• Kaying Hang will reach out to AFFH consultant for presentation.
• A graphic facilitator will be asked to capture the day.
• After small group discussion, facilitator will ask for a report back around the question “what is one golden nugget or inspired action that came out of the conversation?”
• Kim Williams will close the general meeting and will share some concrete steps members can take.
• Nora Dunlap will follow-up with PolicyLink to see if there is a press release template the HSC can modify to send out.
• Include an announcement to the general coalition that Steering Committee recruitment will soon be opening.

Campaign Planning Next Steps
Discussion
• Review HSC Steering Committee member matrix
  o Members suggested the following timeline for onboarding: Announce opportunity and recruit in March, April selection occurs, May new members participate in onboarding, June have a
transition meeting with new and rotating members, July new members take their official position.

**General Next steps for March 2018**

- Nora Dunlap will send previous PolicyLink report PowerPoint to Kaying Hang, Stephanie Bray, and Connie Chan Robison for updating and to ensure accuracy.
- Nora Dunlap will ask Greg Gollaher to provide deeper graphic facilitation to include presentation as well 1) quick overview of PolicyLink report and what needs to be uplifted 2) AFFH consultants and overview of process and 3) large group discussion.
- Nora Dunlap will follow-up with PolicyLink for a press release template.
- Nora Dunlap will send an email to the HSC Steering Committee to review the documents for February 28 and confirm their participation.

**Next HSC General Coalition meeting date:** February 28, 2018