The Vision of the Healthy Sacramento Coalition (HSC) is to eliminate inequities in Sacramento through advocacy and convening of resources. With a mission to eliminate racialized health inequities in Sacramento through movements that advance policy and system change resulting in neighborhood impact.

Next Steering Committee meeting date: Thursday, October 5, 2017 from 9 a.m. to 12 p.m. (at Sierra Health Foundation)

Welcome and Review of August 3, 2017, Steering Committee Retreat meeting notes
Ashlin Malouf, Executive Director, Sacramento ACT and Steering Committee Co-Chair, reviewed the August 3, 2017, retreat minutes. There were no objections and the minutes were approved.

Finalize September 27 Coalition Agenda and Materials
Ashlin Malouf, Executive Director, Sacramento ACT and Steering Committee Chair, led Steering Committee members in finalizing the Coalition agenda and preparing materials.

- Review of the fact sheets
  - These will be shared with Coalition members to provide talking points (quick and comprehensive) and provide material for social media posts
  - Transportation component needs to be added
- Review of the glossary of terms
  - Will be combined with a document summarizing housing and providing more in-depth information on policies.
- Review slide deck – Affirmatively Furthering Fair Housing (AFFH)
  - Sacramento Housing and Redevelopment Agency (SHRA) sign-on letter will be shared with Celia Yniguez at SHRA who is leading AFFH process. Heidi Aggeler is the consultant point person
- Review slide deck – PolicyLink Report
- Update on stories/video testimonials
  - Malaki following up with people
- Who’s missing from the table/Determine outreach plan and review script
  - Steering Committee members divided up a list of past participants to the Coalition meeting for outreach. Each SC member selected five people to contact.
- Plan for honoring Gina
  - Rangineh Azimzadeh Tosang prepared a picture for Gina, all members will sign, and it will be presented to Gina at the Coalition meeting.
- Determine next meeting date
  - Monday: November 6, 2017
2018 dates every two months starting January 2018. These are still to be determined depending on availability.

- Agenda for the September 27, 2017, Coalition meeting
  - Welcome and Introductions: Arthur Hernandez (15 minutes)
  - Honor Gina: Ashlin Malouf and Kaying Hang, present gift (15 minutes)
  - HSC Overview (one-slide PPT on how we got here): Anna Rosenbaum (15 minutes)
  - PolicyLink Report PowerPoint: Connie Chan Robison (15 minutes)
  - Social Media Activity: Pass out fact sheets at each of the tables and ask everyone to make a social media post: Ashlin will lead exercise (20 minutes)
  - AFFH PowerPoint: Veronica Beaty (15 minutes)
  - Small Group Discussion Activity: Share two things you learned in small table groups, as a table identify 3-4 things or each person write one fact and then post on wall: Ashlin will lead exercise (20 minutes)
  - Call to Action (1 slide PPT): Have people sign on to the letter: Eric Gravenberg (15 minutes)
    - Process for collecting organizations’ name: If able to sign, please add name, let us know by Friday, October 6, and e-mail to HSC (hsc@sierrahealth.org)
  - Closing: Eric Gravenberg
    - Appreciations for the group – ask people to share 1-2 appreciations for the Coalition
  - Material to have printed and in folders for participants: Agenda, PPTs, fact sheets, SHRA letter, glossary of housing terms/housing policy document, link to PolicyLink report on HSC web site

**Affirmatively Furthering Fair Housing (AFFH) Campaign Next Steps**

*Jim Keddy, Consultant, Youth Forward, reviewed the campaign next steps.*

**Discussion**
- Bill will draft SHRA letter and share with the Steering Committee
- Members provided PolicyLink Executive Summary edits and Ashlin Malouf will share with PolicyLink

**Establish Steering Committee On-Boarding Process**

*Ashlin Malouf, Executive Director, Sacramento ACT and Steering Committee Chair,* led Steering Committee members in determining the preferred Steering Committee on-boarding process going forward.

**Discussion**
- Members provided feedback on the member registration/application form to be used for the general Coalition.
  - Have the member registration form available at every general Coalition meeting.
  - Member forms/applications will be reviewed by the Steering Committee on a monthly basis
- While the meetings are open to the public and membership is not required, the HSC will ask member organizations to register in order to strengthen the Coalition and build its numbers.
- Steering Committee on-boarding process:
Ask potential Steering Committee members to write a brief statement (500 words or less) stating why they are interested on serving on the Steering Committee and their perspective on equity.

- Stress the approximately 10 hours per month time commitment for this committee

- Potential Steering Committee Nominations:
  - Gabby Trejo, Associate Director of Sacramento ACT
  - Emi Ascves, organizer, social worker
  - Alisha Smith, Fruitridge Community Collaborative
  - Dahir Nassar, California Department of Public Health
  - Someone from the Office of Health Equity
  - Additional nominations to be discussed at next Steering Committee meeting

**General Next Steps for October**

- Steering Committee members will complete outreach for the general Coalition meeting
- Bill Kennedy will draft SHRA sign-on letter and share with the Steering Committee for edits
- Coalition meeting materials will be edited and forwarded to Nora Dunlap for printing

**Next HSC General Coalition meeting date:** Monday, November 6, 2017, from 9 a.m. to 1 p.m. at Sierra Health Foundation