Tobacco Free Living Workgroup
November 20, 2013
10:00 am – 11:30 am
Sierra Health Foundation- Capital Room
1321 Garden Highway, Sacramento, CA 95833

AGENDA

Meeting Outcomes:
• Convene workgroups to start implementation of pilot projects

I. Welcome New Workgroup Members/ Introductions- Myrna Rivas, Dominique Ritley (5 mins)
II. Review and approval of October minutes (3 mins)
III. Steering Committee & Chair/Vice-Chair meeting update, Myrna & Dominique (5 mins)
IV. 15 zip codes /area review (5 mins)
V. Youth Organization Matrix, Lisa Houston (3 mins)
VI. Tobacco retail environment survey update, Megan Sheffield, Sacramento County DHHS (5 mins)
VII. Review pilot project, pilot activities and suggested strategies (45 mins)
   • Goal: identify pilot activities, identify possible strategies, identify leads/groups
   • What are you most interested in and have the capacity to work on given the parameters?
   • Funding and process for moving forward
VIII. Pilot Project Prioritization Approach:
   1. Time - What specific activities be accomplished in 12 months that will show progress to achieving the goal(s)?
   2. What has been proven to work - Select activities that have existing, evidence-based or proven strategies to give us a jumpstart on achieving our goal(s)
   3. What is currently working - Select activities that leverage existing programs/systems or that can build on existing momentum.
   4. *Connected to overarching coalition efforts – Is approach/activity one that every component can participate in or adopt?

The Healthy Sacramento Coalition is made possible by funding from the Centers for Disease Control and Prevention and Sierra Health Foundation.
IX. Future meeting dates (5 mins)

   December meeting possible options:
   o December 16, 9-5
   o December 17, after 1
   o December 19, 9-5

   Standing meetings beginning in January 2014, possible options:
   o First Monday, 9-11
   o Third Thursday, 3-5
   o Second Wednesday, 2:30-4:30

X. Review action items and next steps

   Next Meeting Date- December TBD- Sierra Health Foundation: Room TBD