Healthy Sacramento Coalition
Steering Committee
September 10, 2014
Meeting Summary Notes

**Attendees:** Ramona Mosley, Richard Dana, Rachel Rios, Kary Pedeupe, Christine Tien, Monica Hernandez, Leslie Cooksy, Dominique Ritley, Diane Littlefield, Yvonne Rodriguez, Fatima Malik, Brian Fitzgerald

**Excused:** Connie Chan Robison, Beth Hassett, Robert Phillips, Martha Geraty

I. Welcome/Introductions
Rachel Rios welcomed Steering Committee members to the meeting and thanked them for their year of service. She also noted that the terms of Christine Tien and Martha Geraty would be expiring September 30, 2014, and shared that Beth Hassett had resigned from the committee.

II. Meeting Summary Notes Review
The summary notes from August 13, 2014 were reviewed and approved MSC: Hernandez/Dana.

III. CCH Position on Sacramento General Plan
Rios shared that at the last CCH meeting a representative from the Sacramento city planners office presented the 2035 general plan update to CCH members and within the plan they were proposing to reduce the city’s requirement of 3.0 acres of park land per 1,000 people to 1.75 acres per 1,000 people. Rios said that CCH members asked a lot of questions and are hoping to work within the city’s systems to develop healthy pathways and not work against the developers. CCH wanted to share their recommendations with steering committee members for possible collaborative efforts. Based on the city’s timeline, community members can provide feedback until September 25, 2014, and City Council members will be voting on the plan in January 2015. CCH recommendations include:

- Conduct a health impact assessment (HIA) in the planning process.
- Consider reviewing and enhancing the infrastructures of existing neighborhoods; road; traffic; safety; flood protection, parks, park service and maintenance.
- Expand and broaden the “plan” identified priority areas of Downtown, Cal Expo and 65th Avenue as many of the adjacent and connecting neighborhoods lack adequate infrastructure.
- Include adding language to the promotion of joint use to expand access to public spaces to include “existing” schools and not solely new schools.
- Incorporate language that ensures that park services are funded.

As members reviewed and discussed the recommendations, Hernandez suggested that CCH recommend a “mini HIA” as opposed to a full HIA as it could likely be conducted within a year and would be more feasible.

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IV. Steering Committee and workgroup nominations/ elections

Rios reviewed the Healthy Eating Active Living (HEAL) workgroup chair and vice chair recommendations noting that Monica Hernandez had been recommended to Chair the HEAL workgroup and Michael Minnick had been recommended to vice chair the workgroup. Steering Committee members voted and approved (MSC: Dana/ Ritley; Hernandez abstained) Hernandez and Minnick to their respective positions.

Rios reviewed the Clinic and Community Prevention (CCP) workgroup chair and vice chair recommendations noting that James Palmieri had been recommended to chair the workgroup and Marcella Gonsalves had been recommended to vice chair the workgroup. Steering Committee members voted and approved (MSC: Ritley/Dana) Palmieri and Gonsalves to their respective positions.

Rios reviewed the four Tobacco Free Living (TFL) workgroup chair nominations and the three vice chair nominations. Ritley declined the chair position and a discussion ensued around the other candidates. Steering Committee members voted and approved Kimberly Bankston-Lee to chair the TFL workgroup and Megan Sheffield to vice chair the workgroup (MSC: Dana/ Hernandez). A second motion (MSC: Dana/Hernandez) was approved that Jenny Wong would be asked to vice chair the workgroup if Sheffield declined the position. A third motion (MSC: Dana/ Hernandez) was approved that Jenny Wong would be asked to chair the TFL workgroup if Kimberly Bankston-Lee declined the chair position.

Having completed her term as the Chair of the Steering Committee, Rios recommended Connie Chan Robison for chair and recommended Richard Dana for vice chair for the Steering Committee. Dana thanked Rios for the nomination but declined due to work commitments.

There were some questions regarding Steering Committee term limits. Members asked for clarification on whether representation on the Steering Committee as a workgroup chair or vice-chair was considered part of the two-year Steering Committee term limit. Members interpreted the language in the operating guidelines regarding term limits for the Steering Committee to apply to Steering Committee “members at large” versus “workgroup chairs or vice chairs.” Based on the group discussion, members nominated Connie Chan Robison to chair the Steering Committee (MSC: Ritley/ Hernandez) and tabled nominating the vice chair position until October. In addition, members made the following motions to clarify the operating guidelines and procedures document:

- A motion was made (MSC: Hernandez/ Dana) to clarify language in the guidelines under C. Workgroups “Chair and Vice Chair Responsibilities” to clarify that serving as a member of the HSC as a chair and/or vice chair of a workgroup does not count towards the term limit on Steering Committee (two years).
- A motion was made (MSC: Hernandez/ Dana) to clarify language in the guidelines under B. Steering Committee “term limits” to clarify that workgroup chair and/or vice chairs serving on the Steering Committee does not count toward the two-year steering committee term limit as workgroup chair/vice chairs are not at-large Steering Committee members.
- A motion was made (MSC: Hernandez/ Ritley) to update the operating guidelines and procedures document to clarify language.

Steering Committee members reviewed the list of names workgroup members recommended to serve on the Steering Committee and after discussing qualifications and reviewing attendance/ membership records, the following motions were made:

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Elect Dominique Ritley to the Steering Committee (MSC: Dana/ Hernandez); Ritley abstained.

Elect Stephanie Landrum to the Steering Committee (MSC: Dana/ Hernandez).

Elect Gina Warren to the Steering Committee (MSC: Dana/ Hernandez).

The final workgroup and steering committee slate will be forwarded to Sierra Health Foundation when confirmed.

The incoming 2015 Steering Committee members will review the HSC Operating Guidelines and Procedures document at the October meeting, as they are reviewed annually. During the review it is recommended that committee members review language under section C. Work Groups Election of Chair and Vice Chair and determine if workgroups “elect” or “recommend” chair and vice chair positions.

V. HSC General Meeting, August 27, 2014
Due to time constraints, Ramona asked members to respond to her upcoming emails regarding contents for the September general meeting.

Fatima stated that Sierra Health Foundation would like to host a dinner for Steering Committee members on Monday, September 29 at 6:00 pm. Details to follow, but she is hopeful all members can attend.

Next meeting dates:
- October 8, 11:00 am – 1:00 pm, Steering Committee. Members will discuss future planning for HSC priorities.
- October 22, 2014 10:30 am – 12:00 pm, HSC General meeting