Healthy Sacramento Coalition  
Steering Committee  
July 9, 2014  
Meeting Summary Notes 

**Attendees:** Robert Phillips, Fatima Malik, Ramona Mosley, Richard Dana, Myrna Rivas, Mary Helen Doherty, Rachel Rios, Kary Pedepue, Christine Tien, Martha Geraty, Brian Fitzgerald 

**Excused:** Connie Chan Robison, Beth Hassett, Yvonne Rodriguez, Monica Hernandez, Leslie Cooksy, Dominique Ritley 

I. Welcome/ Introductions 
Rachel Rios welcomed steering committee members to the meeting and the agenda was reviewed. 

II. Meeting summary notes review/approval 
The summary notes from the June 11, 2014 and June 24, 2014 steering committee meetings were reviewed and approved MSC: Dana/Mosley. 

III. Joint Use Pilot Project Approach 
There was discussion regarding the lack of eligible proposals for the Joint use Pilot Project, and the Steering Committee members recommended and approved MSC: Rios/ Mosley using 60% of the $50,000 joint use funding to support up to 15 faith-based and nonprofit organizations with $2,000 - $3,000 mini grants to support capacity building and technical assistance around joint use in the South Sacramento and downtown areas. Several nonprofit organizations within the Sacramento City Unified School District will be targeted due to the seven school closures within the district. The remaining 40%, or $20,000, will be used to hire a consultant to provide technical assistance to support activities. If steering committee members would like to recommend a faith based or local nonprofit for funding, please email Fatima by July 17, 2014. 

IV. Review PICH Proposal Components 
Robert reviewed the PICH narrative with members and asked them to pay particular attention to pages 1 and 2 under “Background on Our Community” and the “Strategies and Activities” section starting on page 8 and forward any comments, edits, etc. to Fatima using the track changes feature by Friday, July 11, 2014. Members were also asked to review the three bulleted examples of change taking shape in the community on the bottom of page 21 and top of 22 and email additional examples in 2-3 sentences by the Friday deadline as well as any changes to the CAP. 

Robert shared that SHF is anticipating their annual budget for the PICH proposal to be around $2.2 million and that they are required to demonstrate 15% of in-kind services in year one, 20% in year two and 25% in year three. As a result, he is asking leadership team and steering 

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committee members to provide a letter indicating the number of hours of their time they donate volunteering on the Healthy Sacramento Coalition and how much it equates to in a year. Fatima will be sending an in-kind request form for members to complete to acquire this information by the beginning of next week.

Next meeting dates:
- Steering Committee- August 13, 2014, 11:00 am – 1:00 pm, SHF Capital Room
- General Member Meeting- August 27, 2014 10:30 am – 12:00 pm, SHF