Healthy Sacramento Coalition
Steering Committee
May 14, 2014
Meeting Summary Notes

Attendees: Yvonne Rodriguez, Ramona Mosley, Monica Hernandez, Richard Dana, Myrna Rivas, Mary Helen Doherty, Rachel Rios, Martha Geraty, Kary Pedeupe, Christine Tien, Connie Chan Robison, Leslie Cooksy, Diane Littlefield, Debra Oto-Kent, Beth Hassett, Dominique Ritley

Excused: Robert Phillips, Fatima Malik

I. Welcome/ Introductions
Rachel Rios welcomed steering committee members to the meeting and the agenda was reviewed.

II. Meeting summary notes review/approval
The summary notes from the April 9, 2014 steering committee meeting were reviewed and approved MSC: Dana/Hassett.

III. CDC Site Visit Outcomes
Cooksy shared that the site visit was very positive and that SHF is positioned well to apply for future prevention funding. She stated that all deliverables were met and the site visit that Jennings, Nguyen and Rios participated in showing the changes in community by zip code along the Fruitridge, Franklin, and Stockton Blvd. made a huge impression on the CDC representative.

IV. RFP Update
Littlefield shared that the RFP went out on May 14th to the list of invited organizations. She thanked the workgroup chairs and vice chairs for all of their hard work and input and stated that the RFP deadline date had been pushed back to the middle of June. She also shared that Phillips was in discussion with the program officer to request a no cost extension and that the program officer was understanding of the extension and would advocate on behalf of SHF. A lengthy discussion ensued about getting strong applications and how the list of invited organizations was developed. Outcomes from the conversation included the following recommendations MSC: Doherty/ Dana

- Steering committee members will endorse the standard of professional practice in the grant-making world and will not release the names of organizations invited to apply.
- In an effort to NOT compromise the RFP process, steering committee members will not intentionally reach out to any of the invited organizations to submit an application.
- Sierra Health Foundation will monitor sent RFP emails to ensure invited organizations receive the RFP’s.
If an organization you recommended is not on the invited list, please email Ramona by 3:00 pm today (5/14/14) to ensure that a RFP is emailed out.

V. HSC Moving Forward
Doherty shared that the HEAL workgroup would be meeting on May 21, 2014 and that she had asked Phillips to attend the meeting so that he could provide insight into the future of the workgroups beyond the pilot projects and moving forward with what the big picture is for the Coalition. This prompted a conversation with steering committee members talking about the importance of the pilot projects and the outcomes from the pilot projects would provide relevance to future community needs. Members also discussed the importance of going back to the original CTIP and reviewing the five areas around social and emotional wellbeing as well as the built environment to aid in moving the coalition forward to ensure that movement is based on the coalition’s interest. Dana suggested that the steering committee facilitate a conversation with coalition members about the five areas and how the landscape has changed as well as take time to revisit the organization’s structure. Oto-Kent shared that the leadership team met in April and had a discussion around direction of the coalition and their role. She stated that leadership team members want to be useful in integrating their body of work to connect the dots to move Sacramento County forward. To do this, they are planning a retreat and would appreciate feedback from workgroup and coalition members to get their input on the five CTIP areas to better understand their vision of the HSC Coalition. At each of the next workgroup meetings, chairs are to ask workgroup members the following questions and share feedback with leadership team and steering committee members.

• How does your organization mission and priorities align with HSC?
• What motivates you to attend and participate in HSC?
• Within the 5 original focus areas, what do you think HSC can provide to the communities you serve/15 zip codes that is not being provided by HSC now?
• What are some opportunities (including existing efforts) that you think HSC should be more proactive in collaborating or leveraging with? Describe type of collaboration.
• If you were a member of the Leadership Committee working with the 5 core areas, what would you recommend as the future HSC (e.g, subject matter, organizational structure, collaboration, etc.)?

VI. May 28, 2014 General Coalition Meeting
Steering committee members reviewed the agenda for the general membership meeting. The general members meeting agenda was edited to reflect the outcomes from today’s discussions to engage members about the process and future of HSC and provide ample time for members to break into small groups to answer the questions that were being asked of workgroup members.

Next meeting date- June 11, 2014, 11:00 am – 1:00 pm Sierra Health Foundation: Capital Room.

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