I. Welcome/ Introductions—Mary Helen Doherty, Chair

Work group members were welcomed by Chair Mary Helen Doherty. A brief overview of meeting objectives was also shared. The purpose of the meeting is to 1) provide an update on Steering Committee meeting and actions; 2) finalize the recommendations for the RFP for Pilot Project #3 Physical Activity through Joint Use and Pilot Project #2 Healthy Beverages; and 3) determine next steps for moving forward with pilot project recommendations and the RFP process.

II. HSC Steering Committee Report and Updates—Mary Helen Doherty, Chair

Mary Helen gave an overview of the recent letter sent to Healthy Sacramento Coalition members regarding federal funding for CTG projects. Years 4 and 5 funding for CTG has been eliminated. This does not impact current year funding, so there is still the $100,000 for HEAL pilot projects that will be distributed through the RFP process. The HEAL work group will move forward with making its recommendations for RFP content to the Steering Committee.

III. Review Prioritization Results and Finalize Recommendations for Pilot Project #2 Activities—Monica Hernandez, Co-Chair

In light of the new information regarding CTG funding cuts, the group began by revisiting its recommendations to regarding Pilot Project #3 (Physical Activity through Joint Use). The work group members decided to amend its Steering Committee recommendation to only issue one RFP for $50,000 as follows:

*The Healthy Sacramento Coalition is made possible by funding from the Centers for Disease Control and Prevention and Sierra Health Foundation.*
Identify required policy and structural changes and implement a project/program to expand healthy beverages (e.g. hydration stations, increased water in vending machines, vending machine change outs, etc.) access in specific schools, hospitals, County Public Health Clinics and community clinics, city parks or recreation facilities, including senior sites and/or Light Rail stations.

Members also discussed the Healthy Beverage RFP recommendation (Pilot Project #2). The work group agreed that the recommendation should be to issue one RFP for $50,000 for the following:

a. Identify and implement a physical activity project, with a high-level of current readiness that utilizes a joint use agreement and also ensures access to clean drinking water.

b. Convene communities meetings with residents and local organizations to identify suggestions for physical activity improvements, potential community locations, and challenges to providing physical activity (i.e. community safety concerns, cultural and language needs, etc.).

c. Interview key staff and stakeholders in identified schools, faith-based organizations and other non-traditional private facilities to determine potential joint use partners to provide culturally appropriate physical activities in targeted neighborhoods.

IV. Healthy Sacramento Coalition RFP Process—Mary Helen Doherty

Members were asked to sign-up if they are interested in serving on one of the RFP subcommittees and were reminded that if there agency is interested in applying for either RFP they should recuse themselves from the RFP development process. The following work group members signed up to participate: Suzie Vang, Kris Wallach, Robert Lee Grant, Michelle Evans, Michael Minnick, Clay Merrill, Stephanie Landrum, Brian Ridgway, Cathy Rasmusson, and Juanita Ontiveros.

At the HEAL Work Group March 19th meeting, only members who volunteered to serve on a HEAL RFP workgroup will meet to flesh out more of the details of the RFP.

V. Question and Answer/Wrap-Up—Mary Helen Doherty and Monica Hernandez

A meeting evaluation was done. Members shared that work group participation and input, group dialogue and meeting facilitation were positive aspects of the meeting. There were no suggestions for improvement shared.

Member Announcements
- Northern CA Worksite Wellness Coalition Meeting will take place on March 5th from 9-11 at Sutter Health (Gateway Oaks)
- Walk with a Doc will be hosting its next walk on March 15th at 9:15 a.m. at Valley Hi Park in South Sacramento.

Next Meeting Date- March 19th, 2014 from 1:00 p.m. – 2:30 p.m.
(ONLY FOR Work Group Members on the RFP Development Subcommittees)
Sierra Health Foundation—Capital Room

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