



Sierra Health Foundation Health Leadership Program Application Writing Tips

Getting Started

- Visit www.sierrahealth.org for Health Leadership Program information and to download the brochure and application materials.
- Read the brochure information and application instructions carefully.
- Verify your eligibility for the program, including that you:
 - Serve people living in Sierra Health's 26-county funding region, and
 - Supervise three individuals (can include volunteers or committee members).

Application

- Answer all questions clearly and concisely.
- Provide detailed answers to the essay questions.
- As you answer the questions, think about why these are your responses.
- Include examples from personal experience to illustrate answers.
- Include some background related to the answers.

Before You Submit Your Application

- Allow sufficient time to complete the proposal and proofread it. Give yourself time to write a draft, let it sit and then review it – don't rush!
- Have someone read and critique your draft application.
- Complete all fields and check boxes in the Personal and Professional Information and Organizational Information sections.

Submit Your Application

- Use the subject line: Attention Health Leadership Program Selection Committee; e-mail complete application package to leadership@sierrahealth.org, which includes: completed application, resume, organizational chart and two letters of recommendation.
- To ensure it is received before the deadline of noon on Tuesday, June 1, 2010, don't wait until the last day to submit your application!

Questions?

- Send questions to leadership@sierrahealth.org